



Board of County Commissioners Agenda Request

8B
Agenda Item #

Requested Meeting Date: November 28, 2023

Title of Item: Approve Out-of-State Travel

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

Commissioner Kearney and Commissioner Sample would like to represent Aitkin County at the 2024 NACO Annual Legislative Conference in Washington, DC on February 10th - 13th, 2024. Board approval is required for any out-of-state travel.

Costs are approximate and will be finalized when arrangements are made.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve out-of-state travel for Commissioner Kearney and Commissioner Sample to attend the 2024 NACO Annual Legislative Conference.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 3,840

Is this budgeted? Yes No *Please Explain:*

Flights - \$600
 Conference Registration - \$1,040
 Hotel - \$2,200